



PINTO HORSE

ASSOCIATION OF AMERICA, INC.

**PINTO HORSE ASSOCIATION OF AMERICA'S
OCAP REFERENCE GUIDE FOR SHOWS & EXHIBITORS**

OCAP SHOW APPROVAL GUIDELINES FOR SHOW MANAGEMENT

SUBMITTING YOUR SHOW(S) FOR APPROVAL

1. PLEASE SEND IN A COPY OF YOUR SHOW BILL WITH THE OCAP SHOW APPROVAL APPLICATION.
2. NO MONEY IS REQUIRED TO APPLY FOR SHOW APPROVAL.
3. ONCE YOUR SHOW APPROVAL REQUEST IS SUBMITTED, THERE IS NO FURTHER PAPERWORK REQUIRED ON THE PART OF SHOW MANAGEMENT. PINTO RECEIVES AND PROCESSES ALL EXHIBITOR REPORTS, TABULATES POINTS, YEAR-END STANDINGS AND MAILES ALL EXHIBITOR AWARD CERTIFICATES.
4. YOUR SHOW WILL RECEIVE A SHOW APPROVAL LETTER & THE OCAP LOGO STATING SHOW APPROVAL FOR THE CURRENT YEAR.
5. SHOW APPROVALS ARE VALID FROM JANUARY 1ST-DECEMBER 31ST OF EACH YEAR.
6. SHOW MANAGEMENT MAY PROVIDE OCAP REPORTING FORMS TO THE EXHIBITORS AS A COURTESY IF YOU LIKE. FORMS ARE AVAILABLE AT WWW.PINTO.ORG IN THE FORMS SECTION. FORMS CAN ALSO BE REQUESTED BY CALLING THE PINTO HORSE ASSOCIATION DIRECTLY, SHOW DEPARTMENT, OCAP, EXT. 222.
7. EQUITATION AND SHOWMANSHIP CLASSES ARE YOUTH ELIGIBLE ONLY FOR OCAP POINTS.
8. CLASSES DESIGNATED AMATEUR ON SHOW BILLS CANNOT BE ACCEPTED FOR OCAP POINTS.

OCAP REPORTING GUIDELINES FOR EXHIBITORS

SUBMITTING YOUR REPORTS

1. ORIGINAL REPORTS FOR EACH SHOW SHOULD BE SENT BY MAIL OR READABLE FAX & MUST BE LEGIBLE. SCANNED COPIES THAT ARE UNREADABLE ARE UNABLE TO BE PROCESSED.
2. PLEASE KEEP A COPY OF YOUR REPORTS. THE ORIGINALS THAT ARE MAILED IN WILL STAY WITH THE PTHA BUSINESS OFFICE.
3. A COPY OF THE SHOW BILL SHOULD BE SENT IN WITH YOUR REPORTS IF AT ALL POSSIBLE, THANK YOU FOR DOING SO.
4. ANY ADDITIONAL PAPERWORK IS GLADLY ACCEPTED, ROSTERS, LISTINGS OF PLACINGS, PATTERNS, ETC.
5. A SEPARATE FORM MUST BE USED FOR EACH EXHIBITOR AND PINTO COMBINATION. PLEASE DO NOT PUT MORE THAN ONE RIDER, CLASS, SHOW DATE AND JUDGE ON ONE FORM, I.E., 2 PEOPLE SHOWING ON ONE PINTO ON DIFFERENT/SAME DAYS, DIFFERENT/SAME JUDGES, ETC.
6. THE CLASS NUMBER AND DESCRIPTION OF THE CLASS MUST BE LISTED ON THE REPORTING FORM, ESPECIALLY IF NO SHOW BILL IS ATTACHED. PLEASE LIST EXACTLY WHAT CLASS WAS ENTERED, I.E., COMBINED DRIVING OR PLEASURE DRIVING. PLEASE DO NOT JUST LIST "DRIVING". IF A PLEASURE CLASS WAS ENTERED, PLEASE LIST IF ENGLISH OR WESTERN. THE ROM (REGISTER OF MERIT) CODES USED BY OUR POINT SYSTEM DATABASE REQUIRE A DISCIPLINE DESIGNATION. THE OCAP YEAR-END POINT STANDINGS ARE ALSO CALCULATED BY DISCIPLINE DESIGNATION, ENGLISH OR WESTERN PLEASURE FOR EXAMPLE, NOT "PLEASURE" CLASS. IF AT ALL POSSIBLE, PLEASE ALSO LIST THE CLASS NUMBER, THE NUMBER OF ENTRIES AND YOUR PLACING IN THE CLASS. THIS IS VITALLY IMPORTANT TO CALCULATING YOUR POINTS AND YOUR STANDINGS NATIONWIDE.
7. CLASSES DESIGNATED AMATEUR ON SHOW BILLS CANNOT BE ACCEPTED FOR OCAP POINTS.
8. IF YOUTH EXHIBITORS ARE RIDING IN A SHOWMANSHIP, HORSEMANSHIP OR EQUITATION CLASS, PLEASE DESIGNATE ON THE REPORTING FORM IF IT IS ENGLISH OR WESTERN. THE ROM (REGISTER OF MERIT) SYSTEM ASSIGNS POINTS ACCORDING TO AN ENGLISH OR WESTERN SEAT.
9. EQUITATION, SHOWMANSHIP AND HORSEMANSHIP CLASSES ARE DESIGNATED FOR YOUTH EXHIBITORS ONLY. AMATEURS MAY ENTER THESE CLASSES IF THEY SO DESIRE, THEY ARE JUST NOT ELIGIBLE FOR OCAP POINTS.
10. ALL EXHIBITORS MAY ENTER WHATEVER CLASSES THEY WANT OF COURSE, NO LIMITS.
11. EXHIBITORS MAY ALSO SUBMIT AS MANY CLASSES AS THEY LIKE PER SHOW FOR POINTS, EXAMPLE, WESTERN PLEASURE, ETC.
12. THE ONLY DISCIPLINE PINTO DOES NOT ACCEPT MULTIPLES ON IS HALTER. WE ACCEPT ONE HALTER CLASS AND ONE GRAND AND RESERVE HALTER CLASS PER SHOW. IF THE EXHIBITOR HAS ENTERED MULTIPLE HALTER CLASSES, WE WILL ASSIGN POINTS TO THE CLASS IN WHICH THE EXHIBITOR EARNED THE MOST POINTS.
13. WALK-TROT, LEAD LINE AND MIXED SEAT OR COMBINED CLASSES OF WESTERN & ENGLISH ARE NOT ELIGIBLE TO RECEIVE OCAP POINTS.